



Franklin County
Board of Commissioners

JUSTICE POLICY & PROGRAMS

FY 2021 Title II Formula Grant Solicitation

Reducing Racial and Ethnic Disparities in the Juvenile Justice System

The deadline for submissions is 5pm EST on August 13, 2021

Franklin County Office of Justice Policy and Programs
373 S. High Street, 25th floor
Columbus, Ohio 43215
Telephone: 614.525-2592
<https://jpp.franklincountyohio.gov>

Kevin L. Boyce, *President*
John O'Grady, *Commissioner*
Dawn Tyler Lee, *Commissioner*
Ruchelle Pride, *Director*

Application forms can be located at
<https://jpp.franklincountyohio.gov/Grants> under Juvenile Justice
and Delinquency Prevention (Title II).

GENERAL INFORMATION

This document is intended to provide the basic information needed to apply for federal funding under this solicitation.

WHO IS OJPP

The Franklin County Office of Justice Policy and Programs (OJPP) serves as the Metropolitan County Criminal Justice Services Agency for Franklin County and is directed by the oversight of the Franklin County Criminal Justice Planning Board. OJPP is the lead justice planning agency for Franklin County and is responsible for the administration of the Title II formula grant among other justice related formula and discretionary grant funds.

Title II is awarded by the Office of Juvenile Justice and Delinquency Prevention (OJJDP) to the Ohio Department of Youth Service (ODYS), the state administrative agency, and then passed through to Franklin County based on a formula determined by population.

Applicants submitting proposals intended to serve Franklin County residents shall apply directly to the Franklin County Office of Justice Policy and Programs. Applicants submitting proposals with a statewide impact, including Franklin County shall apply directly to the Ohio Department of Youth Services (ODYS).

ABOUT THE TITLE II FORMULA GRANT SOLICITATION

The Title II Formula Grant is awarded to states annually by the federal Office of Juvenile Justice and Delinquency Prevention (OJJDP). The purpose is to assist states in addressing juvenile crime and delinquency at the local level. The Franklin County Office of Justice Policy and Programs is soliciting applications for programs, services, and systems improvement activities that reduce the likelihood that youths engage in delinquent behavior that leads to arrest or contact with the juvenile justice system.

APPLICATION SUBMISSION

The completed application must be submitted to the Franklin County Office of Justice Policy and Programs via U.S. Postal Service or hand delivered to the address listed below. *If your organization is working 100% remotely as a result of COVID-19 precautions and/or the submission options listed above are not feasible, please contact the Grants Specialist at Cmbenner@FranklinCountyOhio.Gov for further guidance.*

The deadline for submission is by 5 p.m. EST on August 13, 2021. Late applications will not be reviewed or considered for funding. Failure to follow the specified requirements will also result in the application not being reviewed or considered for funding.

Please deliver and/or mail completed application to:

Attn: Courtney Benner
Franklin Co. Office of Justice Policy & Programs
373 S. High Street, 25th Floor
Columbus, Ohio 43215
614.525.2592
Cmbenner@FranklinCountyOhio.Gov

TECHNICAL ASSISTANCE

For technical assistance on any part of the Title II application, please contact the Franklin County Office of Justice Policy and Programs Grants Specialist, Courtney Benner, by email at Cmbenner@FranklinCountyOhio.Gov or by phone at 614-525-2592.

PROGRAM INFORMATION

Applicants may submit no more than one application with the request not to exceed more than \$50,000.

Eligible Applicants

The applicant agency must be a public or private agency with a demonstrated experience providing services to youths. Eligible applicants include:

- Public and private youth serving agencies
- Juvenile courts working with community programs
- Schools, school districts, and educational service centers
- Social service agencies
- Community organizations with experience serving youths

Awards to public agencies, under the jurisdiction of city or county government, may not be a direct recipient. Funding will be awarded to the county or city to pass through to the agency under its jurisdiction. Private agencies may receive a direct award.

D-U-N-S Number

Applicants must have a Dun & Bradstreet D-U-N-S number, which is used to establish a business credit file. Please go to <http://www.dnb.com/duns-number.html> for additional information.

Start Date and Project Period

Applicants approved for funding will have a tentative start date of October 1, 2021 and a first-year end date of September 30, 2022 regardless of when the programs officially begins to operate. Funding will be prorated if the start date is delayed.

Funding Categories

Applicants may apply for funding to provide services under one of the following categories:

Positive Youth Development (PYD)—programs that assist delinquent and at-risk youths in obtaining a sense of safety and structure, belonging and membership, self-worth and social contribution, independence and control over one's life, and closeness in interpersonal relationships.

Racial and Ethnic Disparities (RED)—programs to reduce and/or prevent a disproportionate number of minority youths from being arrested or having contact with the juvenile justice system.

The category code listed on the application face page should be PYD or RED for the above funding categories.

Target Population

Youths, ages 10 to 17, who are at-risk of engaging in delinquent behavior or who have been identified as delinquent are the target population. Specific risk factors must be identified for youths deemed to be at risk.

Target Areas

All Franklin County and Columbus communities are eligible for funding provided that the applicant demonstrates a need and substantiates the problem. However, all programs cannot be funded so those communities with the greatest need may be deemed a priority.

Evidence-Based Programs

Programs must be evidence-based with adherence to the developer's standards. Applicants must cite the proposed evidence-based program and demonstrate an understanding of how the program should be implemented and operated. For more information, please go to <https://www.ojjdp.gov/mpg> or <https://www.crimesolutions.gov/>.

Special Requirements

The Franklin County Office of Justice Policy and Programs is requiring that applicants demonstrate knowledge of adolescent development, demonstrate an understanding of trauma informed care, and have a plan to engage families in services to youths.

Pre- and Post-Test

Programs must include an initial assessment to determine the needs of youths and to establish a baseline for tracking progress. When baseline data is available, such as truant days or grades, it must be documented as part of the baseline data.

APPLICATION CRITERIA AND REVIEW

Applicants must address each section of the application on the form pages provided. The following are the application criteria and the point value that has been assigned.

Cover Page—the cover page provides identifying information. The project director must be the person responsible for oversight of the program both programmatically and fiscally. The subgrantee is the agency that will be ultimately responsible for the award. The implement agency is that agency that operate the program and serve youths.

Problem Statement (15)—describe the issue/problem or condition to be improved upon. This may include the conditions in the geographic area, community, or family, and must detail the impact on the targeted youths. Statistics or other data should be used to substantiate the problem.

Program Description (30)—provide a detailed description of the program to be implemented and explain how it provides a solution to the problem. The program description should include information about:

- The program and how it provides a solution to the problem
- Activities and services to be provided
- Program physical location
- The targeted youth population
- The intended youth outcomes including how delinquency will be reduced (change behavior, increase skill, etc.)
- Other agencies collaborating with the programs
- How the activities will be incorporated into existing services

Targeted Geographic Area (10) – provide a detailed explanation as to why the geographic area was selected as the target and how the area will be impacted.

Targeted Youth (5) – describe the youth in the targeted geographic area who will receive the program or services, or who will benefit from the system improvement.

Outreach and Referral (10) – provide a detailed explanation on how youth will be identified and recruited for participant in the program or service, including in any outreach activities, referral sources, assessments, or other resources that will be used to reach minority youth.

Special Requirements (15) – demonstrate knowledge of adolescent development, demonstrate an understanding of trauma informed care, and explain the plan to engage families in services to youths.

Organizational Experience and Abilities (15) – describe the experience and abilities of the applicant organization and program staff, and any contractors that may be used a part of program activities.

Performance Measures (15) – indicate target goals and describe how data for OJJDP's predetermined performance measures will be collected and progress will be measured.

Detailed Budget (10) – reasonable costs associated with the program.

Total points = 125

Review Process

Applications will be reviewed, scored, and ranked from the highest to lowest point value. Total score may not be the only factor used to determine whether a program will be funded.

OJPP implements a competitive four-tiered application review process:

1. Internal compliance (financial and programmatic reporting) reviews.
2. Peer (professionals from the field) and/or OJPP subject matter expert reviews.
3. Review of proposed funding plan by Director of OJPP.
4. Funding plan review and approval by the Franklin County Board of Commissioners and the Director of the Ohio Department of Youth Services.

An applicant's total score may not be the only factor used to determine whether a program will be funded. Community need, location, and past/present performance will also be considered during the final selection process.

BUDGET AND FISCAL GUIDANCE

All items must be reasonable and necessary for the program or services that will be provided. DYS reserves the right to revise or adjust budgets prior to final approval.

Allowable Costs

The following items may be listed in the application budget.

Salaries for Personnel—costs for staff hours spent working with youths and spent planning, implementing, or other activities directly related to the program. Overtime only cannot be charged against an award.

Fringe Benefits—costs based on a percentage of the salary. Narrative justification must explain the costs and calculations.

Consultants/Contracts/Purchased Services—costs may not exceed \$650 per day for an 8-hour workday or \$81.25 per hour. Charges for transportation, hotel and meals are itemized separately. Time for travel, preparation, or follow-up may be charged but must be reasonable and cannot exceed the allowable daily rate.

Travel—costs for use of a personal vehicle may be charged at \$.52 per mile. Mileage may not be charged for commuting or activities not directly related to program activities.

Equipment—the costs of equipment needed to meet the program goals. General office equipment may or may not be approved depending on the justification provided in the application. If equipment will be shared or used by more than one program, the costs must be prorated.

Supplies—supplies may be purchased to be used by youths. A small amount of funding may be allocated for general office supplies.

Other Costs—costs may include prorated rent, utilities, telephone, copying, and printing. Other items may be considered when the cost is reasonable.

Unallowable Costs—the following costs are not allowable.

<ul style="list-style-type: none">• Administrative costs• Unrelated salary costs• Parking fee• Taxes• Bonus and employee incentives• Auto purchases• Lobbying	<ul style="list-style-type: none">• Licensure cost• Fundraisers• Corporate formation• Fines or penalties• Entertainment with no programmatic value
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POST AWARD CONDITIONS

Applications should acknowledge the following post award considerations and grant requirements:

Virtual and On-Site Monitoring

The Franklin County Office of Justice Policy and Program’s Grants Specialist, Fiscal Administrator, and other grants personnel will conduct one or more virtual or onsite visits per year.

Monthly Programmatic Updates

Programmatic updates must be submitted to the Franklin County Office of Justice Policy and Programs each month.

Quarterly Performance Reporting

Data collection and reporting is required. Data must be reported to the Franklin County Office of Justice Policy and Programs each quarter.

Quarterly Financial Reporting

Financial reports must be submitted to the Franklin County Office of Justice Policy and Programs quarterly. An initial payment, of no more than 25 percent, may be requested with documentation required with the first report and each report thereafter.

Audit

The Franklin County Office of Justice Policy and Programs is required to ensure that all recipients of federal funding adhere to OBM Circular A-133 and the OJP Financial Guide audit requirements. Agencies that expend \$750,000 or more annually in federal funds must have an audit.